

minutes

Student Success Committee

3/5/2015

2:30pm to 4:00pm

Library LLRC 124

Meeting called by: Mayra Padilla

2:30-2:35pm	Call to Order (238pm) Present: Julie Skoler, Rick Ramos, Wayne Organ, Mayra Padilla, Kelly Ramos, Katie Krowlikowski, Jason Berner, Ed Cruz, Agustin Palacios, Najia Azizi, Luci Castruita, Karl Debro, Luanna Waters, Judy Flum, Sandra Everhart, Patty Herrera, Brandy Gibson	
2:35-2:40pm	Approve Agenda & Minutes Luana motioned Jason second Amend minutes to say minutes not agenda Patty motioned Karl second	
2:40-3:00pm	Review Subcommittee Progress	“Teaching Café” Sandra- have event on Friday, April 24 th at 2pm, purpose is to look at it through the lens of student success, encourage all constituencies to provide table clinics or workshops regarding how to create a welcoming environment for our students. There will be refreshments provided. We just got confirmation on the date now because we were trying to work around two big campus events: The Big Read and Food and Wine Event. Please encourage participants to lead tables if they have an innovative way of engaging and welcoming our students. Also you can collaborate with others if you would like to present together. We also need volunteers for setup, cleanup, facilitation and those to lead tables. Group Tutoring Brandy- we have 30 PLTL groups and 90 students who are actively using PLTL especially in Math more so than science or English. We are doubling our efforts to bring in the science students. We are having a March Madness campaign that

consists of giveaways and refreshments in order to bring in more students. Our tutoring program will be highlighted again in the Advocate next week. We just finished wrapping up a campus wide tutoring video shoot that we will be using for promotional purposes.

Question: Ed Cruz- Will we be looking at the program through an equity lens and reviewing data?

YES- Brandy is currently collecting data and will present it to the committee once she is finished.

Online Tutoring

Brandy- We launched our online tutoring help for math and we are excited to see how it grows. We are also in the process of purchasing an online tutoring service that would allow our students 24 hr a day access. More on this next time.

Per Ankh – Vote on proposal

Mayra- This is a 2 year cohort group that has been developed for African American students. They are asking for \$10,000 to use for outreach, development and marketing to recruit 30 students for their first cohort to start in Fall 2015. They will not be able to report too much to us because this first allocation is on outreach, marketing and development so their outcome would be based on if they reached their recruitment numbers.

Committee requests that in the future we have the proposal participants attend the meeting so we can ask questions.

Committee would also like to be able to add in some suggestions for support: tutoring, math jam, library studies, contextualization of courses, etc.

There will be no release time for the coordinator of the program.

The program is encouraged to submit a proposal for funds to use after Fall 2015.

Motion to approve proposal: Agustin

Second: Jason

Faculty: In Favor

Classified: In Favor

Management: In Favor

Vote: PASSES

3:00-3:10pm

**Budget Allocation Application
& Rubric Review**

Vote on Application & Rubric

Rubric Feedback and Comments:

Karl: Questions the use of “numerical” because there are outputs and outcomes that might be helpful to the equity agenda that might be practices not necessarily numerical.

*Suggestion is to quantify the qualitative data you pull (focus groups, surveys, student interviews and feedback)

***Suggestion to change line to:**

Provide specific and measurable projection (give example)

***Parked Question:** What about activities that may not be obvious in moving the indicators (i.e. transfer fieldtrips)?

Mayra would like to vote on the rubric adding the changes of:

- adding a blurb of how we will assist applicants with measurable outcomes if their proposal is accepted
- add the line “Provide specific and measurable impact”

***Question:** Do we add a maximum amount that people can apply for or just let people know how much funding in total is available?

We won’t give any parameters as we still are not sure how much money will actually be allocated since there are other negotiations happening.

***Question:** Collaboration Area on Rubric: Is it really necessary?

We will leave it for now and see how others answer when we put out the pilot application.

Motion to approve proposal: Agustin

Second: Karl

Faculty: In Favor

Classified: In Favor

Management: In Favor

Vote: PASSES

3:10-3:25pm

BSI Committee Update

Agustin Palacios

Agustin- There is a campus wide conversation about how our committees are structured and what guidelines need to be followed by Brown Act. The current composition of the BSI committee has been agreed upon by preference of the committee when it was established. We would like to change the composition of the committee to the following:

Composition: 8 faculty, 1 classified, 1 manager, and 1 student

Instead of current composition:

10 faculty, 2 classified, 2 managers, 1 student

Luana- the committee list needs to be updated and sent out in a more timely manner so students have a chance to participate.

BSI is a subcommittee of Student Success, but Student Success does not have any authority over the BSI committee. The BSI committee shares their minutes and reports back efforts so we can have an open dialogue regarding student success.

Kelly- Concern that the power of the vote is held in faculty regardless of how many participants from constituency groups since the voting is per person. Maybe we should examine the voting structure?

Agustin will bring our suggestions and concerns back to the committee and report back on their decision. He will also send another email out to garner participants.

3:25-3:50pm

CCC Strategic Planning Update

Wayne Organ

Looking at all our plans (3SP, Equity, Tech Plan, etc.) we found 74 promises that were made by the college. So we reviewed themes that connected the promises and used those to create college objectives. We took some of the promises from the themes created and turned them into strategies.

Our job is to: Provide input to the planning committee on what strategies should not be part of the strategic plan, create strategies if there are none, create performance measures if there are none and create outcomes if there are none, etc.

Do we want to make changes to our unit plans, resource allocations, program review, standards of achievement, governance awareness and effectiveness, employee morale?

Wayne has sent the spreadsheets to the committee chair and he would like us to review them and provide feedback. We have 1 month to complete our draft.

Feedback and revisions need to be in to Wayne ASAP within the next 3 weeks.

3:50-3:55pm **Round the table**

Asian Pacific Americans in Higher Education Conference

If anyone would like to participate please let us know ASAP so we can register you.

Judy Flum: Online Tutoring- We will be working with a company that will charge \$25 an hour to offer 24/7 online tutoring (net tutoring)

We can set up a certain amount we would like to prepay and if we have hours left over they can roll over. We will be starting with this program soon and the money we have in the equity budget will be going towards this program.

3:55-4:00pm **Closing Thoughts & Next Steps**

Next meeting April 9, 2:30pm-4pm @ LCRC

Note this is **NOT** at our regularly scheduled time since the first Thurs of the month falls during Spring Break.